

## General Admission Criteria for EPICentre's Incubation Program

The following criteria reflect the minimum requirements for consideration into EPICentre's incubation program. Meeting these criteria is no guarantee of admission; after a full application is received, the applicant may be asked to present to the Screening Committee. The final decision is at the sole discretion of the Screening Committee.

1. The applicant's business model canvas demonstrates that:
  - a. The idea solves a real and significant problem
  - b. The applicant has conducted some market validation on the idea
  - c. The business has potential to grow
  - d. The team has the expertise in the area where the venture focuses on
2. The applicant's management team has sufficient technical expertise in the field and agrees to have at least one team member on site, at the incubator on a regular basis.
3. The applicant (student start-up) is a current University of Windsor or St. Clair College student, or recent graduates (up to seven years) of any post-secondary institutions.
4. The applicant (industry partner) supports and enhances the educational mission of the university and its affiliates
  - a. Through hiring or internships
  - b. Through collaboration with faculty members
  - c. Otherwise
5. The applicant fits within the operational model of the facility, including space requirements, membership fee payment, equipment or facility requirements, and any other requirements.
6. The applicant is a pre-revenue start-up or has been in operation for less than two (2) years.
7. The applicant does not exceed space available and does not need special arrangements that cannot be supplied.

Upon admission to the program, the applicant agrees to the following general terms and conditions. These terms and conditions are for general guidelines only and are subject to change.

1. Participate in EPICentre's prescribed programs, including the Mentorship Program, and attend periodic group events arranged by EPICentre to take advantage of the opportunities to network with service providers, other incubator clients, potential investors and other stakeholders.
2. Attend mandatory meetings with Venture Start Director every month or as needed to review milestones, evaluate progress, and explore options for business development.
3. Provide information about the business, milestone achievements and key metrics about the business to Venture Start Director upon request, as specified in the Facilities Use Agreement.
4. Pay the monthly membership fees as specified in the Facilities Use Agreement.
5. Abide by the rules and policies set forth in the Facilities Use Agreement and Member Handbook, including obtaining required commercial liability insurance and applicable certifications.

*Note: The above criteria, terms and conditions are provided only as a guideline and are subject to change.*